

Local Improvement Fund – Full Application Criteria and Scoring Matrix

Introduction

The Local Improvement Fund is available to all elected members and District Teams to support District Teams to support District Priorities. The Fund is made up of £500k capital funding in 2019/20.

Method

You will be required to complete an Expression of Interest and if successful at this stage, a full submission form. These forms will be available from your District Teams.

Your submission will be scored by the LIF advisory panel, before a final decision is taken by the LIF Cabinet sub-committee. (Please see separate terms of reference outlining the committee, its membership and decision making process).

Criteria and Scoring Matrix

Project Title						
Date of EOI						
Date of full submission						
Submitted by (name & contact number)						
District and Ward						
How many elected members in the district support the proposal?						
Have you worked with the district team on this project idea?						
Scoring Matrix (0-5 points per question) – 5 fully meets the requirement 0 doesn't not meet the requirement at all						
Scoring Criteria	5	4	3	2	1	0
Project clearly aligns to District Plan						
Project has clearly defined aims and objectives						
Demonstrates the outcomes and benefits clearly						
Clearly explains how benefits will be measured						
Evidences an understanding of dependencies						
Project has considered risks and mitigations						
Project has a clear timeline and milestone plan						
Evidence of resident consultation and support						
Has the project been costed and is it VFM						
Has sustainability been appropriately considered						
Total score (0/50)						
Application for funding successful Yes/No						

*It is advised that projects receiving more than 30 points are recommended for funding.